

Regular Public Meeting
Monday, January 24, 2011

ACTION AGENDA

I. **PERSONNEL**

The superintendent recommends that the board of education approve the personnel agenda as follows:

A. **Retirements and Resignations**

Name	Location	Position	Reason	Effective Date	Dates of Employment
Arnold, Linda	Sunnymead School	Speech Teacher	Retirement	7/1/2011	9/1/1977 – 7/1/2011
Pignatore, Joanne	Transportation	Bus Aide	Resigned	1/19/2011	9/1/2009 – 1/19/2011
Tyson, Sonia	High School	Instructional Assistant	Retirement	7/1/2011	12/4/1996 – 7/1/2011
Weber, Carolyn	Sunnymead School	Math Specialist	Retirement	7/1/2011	9/1/1975 – 7/1/2011

B. **Leaves of Absence**

Name	Location	Position	Type of Leave	Dates of Leave
Binkley, Michele	Amsterdam School	Special Ed. Teacher	Disability/FMLA	2/28/2011 – 6/3/2011
Gray, Joseph	Building & Grounds	Maintenance	FMLA	1/14/2011 – 4/8/2011
Levinski, Nancy	Sunnymead School	Grade 4 Teacher	Disability LOA	1/3/2011 – 3/4/2011
Pignatore, Joanne	Transportation	Bus Aide	Unpaid LOA	1/5/2011 – 1/18/2011

C. **Revised Leaves of Absence**

Name	Location	Position	Type of Leave	Effective From	Effective To
Marable, Nancy	Middle School	Special Ed. Teacher	Disability/FMLA	10/13/2010 – 1/28/2011	10/13/2010 – 1/11/2011
McAvoy, Katie	Auten Road Intermediate School	Grade 5 Teacher	Disability/FMLA	1/3/2011 – 5/4/2011	1/3/2011 – 5/11/2011
Stockman, Kirsten	Sunnymead School	Grade 1 Teacher	Disability LOA	12/1/2010 – 1/14/2011	12/1/2010 – 1/28/2011

D. Revised Long Term Substitute

Name	Location	Position	Replacing	From	To
Andreski, Mindi	Auten Road Intermediate School	LTS – Grade 5	K. McAvoy	1/3/2011 – 5/4/2011	1/3/2011 – 5/11/2011
Pisciotta, Allison	Sunnymead School	LTS – Grade 1	K. Stockman	12/1/2010 – 1/14/2011	12/1/2010 – 1/28/2011

E. Contract Change

Name	Location	From	To	Replacing	Effective
Vekris, Malika	Auten Road Intermediate School	Lunch Aide 1.5 hrs/day	Lunch Aide 2hr/50 mins./day	J. Rebeck (resigned)	1/25/2011 – 6/30/2011

F. Transfer/Change in Position

Name	Position	From	To	Replacing	Effective
Mutz, Kathleen	Instructional Assistant	Middle School	Woods Road School	Increase in Enrollment	1/31/2011 – 6/30/2011

G. Rescind Contract

Name	Location	Position	Effective
Campanelli, Jeanette	Woodfern School	Intramural Advisor	2010 – 2011

H. Appointments 2010-2011

Approve the appointment of the following personnel for the 2010-2011 school year. The appointment of those marked with an (*) will be contingent upon approval as per N.J.S.A. 18A:6-7.2 et. Seq.

Long Term Substitutes

Name	Location	Position	Replacing	Effective
Ayers, Lauren	Hillsborough Elementary	LTS-Special Ed.	J. Cuaresma (LOA)	3/7/2011 – 4/15/2011
Davis, Allison	Woodfern School	LTS-Grade 1	M. Grundy (LOA)	1/10/2011 – 6/10/2011
Toke, Kay	Sunnymead School	LTS-Grade 4	N. Levinski (LOA)	1/3/2011 – 3/4/2011

Instructional Assistant

Name	Location	Position	Replacing	Effective
Leacy, Susan	Middle School	Instructional Assistant	Potter, S. (retired)	1/25/2011 – 6/30/2011

Magliaro, Corinne	Woods Road School	.5 Instructional Assistant	Increase in enrollment	1/25/2011 – 6/30/2011
Rudio, Linda	Amsterdam School	.5 Instructional Assistant	Visco, L. (resigned)	1/25/2011 – 6/30/2011

Clerical Assistant

Name	Location	Position	Replacing	Effective
Garlatti, Patricia	Business Office-Payroll	.5 Clerical Assistant	Vacancy	1/25/2011 – 6/30/2011

Co Curricular Advisor

Name	Location	Position	Replacing	Effective
Gunther, Kevin	High School	Musical Set Construction Advisor	Salz, F. (resigned)	1/25/2011 – 3/30/3011

Intramural Advisor

Name	Location	Positon	Replacing	Effective
Blevins, Daynon	Middle School	Ski Club-Asst. Advisor	N/A	2010 - 2011
Redling, Debbie	Middle School	Ski Club –Head Advisor	N/A	2010 – 2011

Substitutes

Teachers - \$80/day	Custodian - \$9.35/hour	Instructional Assts. - \$80/day	Secretary - \$10.25/hour
Battaglia, Michele	Dybas, Jolanta	Battaglia, Michele	Dinunzi, Cindy
*Eden, Eric	Konadu, Grace	Greenspan, Jennifer	
Greenspan, Jennifer	Mastaj, Ewa	Walsh, Maria	
Kuehne, Patrick	Rychter, Katarzyna	Weil, Taryn	
Weil, Taryn			

Student Teachers

Name	University	Subject Area	School	Effective	Cooperating Teacher
Turkheimer, Judith	The College of New Jersey	TP	Woodfern Elementary	1/18/2011-4/29/2011	Eileen deMatos

Practicum Placements

Name	University	Subject Area	School	Effective	Cooperating Teacher
Barclay, Jacqueline	The College of New Jersey	Special Education	Hillsborough Elementary	1/31/2011-5/9/2011	Karen Drill
Breen, Elisabeth	The College of New Jersey	Special Education	Hillsborough Elementary	1/31/2011-5/9/2011	Eileen Simonik
Brown, Courtney	The College of New Jersey	Special Education	Sunnymead Elementary	1/31/2011-5/9/2011	Kathy Pisciotta

Name	University	Subject Area	School	Effective	Cooperating Teacher
Buck, Melissa	The College of New Jersey	Special Education	Sunnymead Elementary	1/31/2011-5/9/2011	Nancy Baker
Chianese, Jullian	The College of New Jersey	Special Education	Triangle Elementary	1/31/2011-5/9/2011	Debbie Grimaldi
Chiu, Yu	The College of New Jersey	Special Education	Triangle Elementary	1/31/2011-5/9/2011	Barbara Shein
Flynn, Brittaney	The College of New Jersey	Special Education	Woodfern Elementary	1/31/2011-5/9/2011	Patricia Puzio
Hoydis, Melissa	The College of New Jersey	Special Education	Woodfern Elementary	1/31/2011-5/9/2011	Donna Kitzie
Lewis, Kristen	The College of New Jersey	Special Education	Woods Road Elementary	1/31/2011-5/9/2011	Susan DiCenzo
Lombardi, Theresa	The College of New Jersey	Special Education	Woods Road Elementary	1/31/2011-5/9/2011	Patti Powers
Lovisa, Melanie	The College of New Jersey	Special Education	Woods Road Elementary	1/31/2011-5/9/2011	Bridget Cunnane
Matza, Megan	The College of New Jersey	Special Education	Auten Road Intermediate	1/31/2011-5/9/2011	Cindy Lingg
Mayer, Katherine	The College of New Jersey	Special Education	Auten Road Intermediate	1/31/2011-5/9/2011	Diane Kozec
Obst, Amanda	The College of New Jersey	Special Education	Auten Road Intermediate	1/31/2011-5/9/2011	Maura Kraucheunas
Petela, Erica	The College of New Jersey	Special Education	Auten Road Intermediate	1/31/2011-5/9/2011	Susan Jefferson
Pinamonti, Michelle	The College of New Jersey	Special Education	Auten Road Intermediate	1/31/2011-5/9/2011	Nikki Behr
Rhatigan, Kimberly	The College of New Jersey	Special Education	Triangle Elementary	1/31/2011-5/9/2011	Debbie Grimaldi
Travisano, Danielle	The College of New Jersey	Special Education	Woods Road Elementary	1/31/2011-5/9/2011	Patti Powers
Varghese, Cheryl	The College of New Jersey	Special Education	Triangle Elementary	1/31/2011-5/9/2011	Jessica von Sprecklesen
Weinstein, Arielle	The College of New Jersey	Special Education	Hillsborough Elementary	1/31/2011-5/9/2011	Megan Stives

Mentor

Mentor	Mentee
Morrison, Kendall	Davis, Allison

I. Group Changes

Approve the group changes of certificated staff effective February 1, 2011 through June 30, 2011 as listed on Schedule I-A.

II. FINANCE

The superintendent recommends that the board of education approve the finance agenda as follows:

A. Acceptance of Monthly Financial Reports

Accept the monthly financial reports of the School Business Administrator/Board Secretary and the Treasurer of School Moneys for the month of December 31, 2010 and in compliance with N.J.A.C. 6:20-2.13 (e) that the Board of Education certify that no major account or fund has been overexpended and that as of this report sufficient funds are available to meet the district's financial obligation for the remainder of this fiscal year.

B. Approval of Monthly Bills

Approve the monthly bills as reviewed by the finance committee as follows:

General Operating: \$10,063,541.20

C. Approval of Line Item Transfers

Approve the following line item transfers in the 2010-11 as submitted on Schedule II-A.

D. Hillsborough High School/Triangle School Roofing Project

The following bids were received on January 19, 2011 for the Hillsborough High School and Triangle School roofing project:

<u>BIDDERS</u>	<u>TOTAL</u>
Integrity Roofing	\$748,000
E. R. Barrett, Inc.	\$878,625
BMV Group LLC	\$1,107,800
GEN II Contracting	\$1,121,705
Jottan Inc.	\$966,324
Flash Roofing	\$1,152,100
D.A. Nolt, Inc.	\$1,532,109
Northeast Roof Maint	\$1,644,000

Award a contract to Integrity Roofing for its low bid of \$748,000 for the roofing project at Hillsborough High School and Triangle School pending final State approval of project.

III. ADMINISTRATIVE

The superintendent recommends that the board of education approve the administrative agenda as follows:

A. Approve the Professional Travel Related Expenses as Listed:

Approve the Professional Travel Related Expenses as listed on Schedule III-A.

B. District Calendar – 2011-2012

Approve the 2011-2012 district calendar as listed on Schedule III-B.

C. Policies

1. The policy committee has recommended the following bylaw be included for consideration for first reading as follows:

<u>Policy #</u>	<u>Policy Name</u>	<u>Schedule</u>
0174	Legal Services	III-C

2. Remove from the table the motion to table the recommendation of the policy committee that the following bylaw be included for consideration for first reading.

Approve the following bylaw for consideration for first reading as follows:

<u>Policy #</u>	<u>Policy Name</u>	<u>Schedule</u>
0146	Board Member Authority	III-D

3. The policy committee has recommended the following bylaws and policies be included for consideration for second reading as follows:

<u>Policy #</u>	<u>Policy Name</u>	<u>Schedule</u>
0171	Duties of Board President and Vice President	III-E
0173	Duties of Public School Accountant	III-F
2412	Home Instruction Due to Health Conditions	III-G
4159	Support Staff Member/School District Reporting Responsibilities	III-H

D. Approve Field Trip Destinations as Listed:

<u>Destination</u>
• Marquis Theatre, New York, NY
• South Brunswick High School, Monmouth Junction, NJ

V. INFORMATIONAL

- Fire drills were held during the month of December as follows:

<u>School</u>	<u>Fire Drill</u>		<u>Evacuation Drill</u>	
	<u>Date</u>	<u>Time</u>	<u>Date</u>	<u>Time</u>
Amsterdam School	12/20/2010	2 min. 0 sec.	12/21/2010	1 minute
Auten Road Intermediate	12/21/2010	2 min. 10 sec.	12/22/2010	2 min. 13 sec.
Hillsborough Elementary	12/22/2010	1 min. 35 sec.	12/17/2010	15 minute
Sunnymead School	12/20/2010	1 minute 59 sec.	12/6/2010	Evacuation/Table Top
Triangle Elementary	12/10/2010	1 min. 49 sec.	12/22/2010	3 min. 9 sec.
Woodfern Elementary	12/10/2010	1 min. 0 sec.	12/16/2010	5 minutes

<u>School</u>	<u>Fire Drill</u>		<u>Evacuation Drill</u>	
	<u>Date</u>	<u>Time</u>	<u>Date</u>	<u>Time</u>
Woods Road Elementary	12/17/2010	2 min. 10 sec.	12/6/2010	*Table Top Drill
Hillsborough Middle School	12/17/2010	2 min. 18 sec.	12/6/2010	3 minutes
Hillsborough High School	12/22/2010	2 min. 50 sec.	12/6/2010	*Table Top Drill

*These schools did their Table Top Drill in December and their Evacuation Drill in November.

Attachments

- Memo from A. Mahmoud re: Finance Action Agenda Items
- Memo from S. Rocco re: Personnel Action Agenda Items
- Letter of Resignation (Reference I-A)
- Personnel Resumes (Reference I-H)
- Field Trip Destinations (Reference III-D)
- Enrollment – December 2010
- Suspensions – December 2010
- Correspondence – Hillsborough Band Parents Association
- Correction to Minutes – December 20, 2010 Board of Education Meeting
- Newspaper articles